General health & safety policy statement

The safety policy of Hornbill, under the direction of the Managing Director, as far as is reasonably practicable, is to:

1. Provide and maintain a safe and healthy environment for all Hornbill staff, visitors, and outside contractors whilst on Hornbill premises.
2. Provide a safe system of work by ensuring that adequate information, instruction, training, and supervision is given to staff as appropriate.
3. Encourage consultation and participation in improving health, safety, and welfare standards between the Senior Management Team and staff.
4. Ensure that adequate funds are available for safety training, safety equipment and safety literature.
5. Comply with the requirements of safety legislation and approved codes of practice.
6. Make arrangements for the safe use, handling, storage, disposal and transport of all substances and equipment.
7. Monitor the effectiveness of Hornbill's health and safety policy, revise as necessary and bring to the attention of the staff any such revisions.

Under the Health and Safety at Work etc Act 1974 it is the responsibility of all Hornbill's staff to assist and co-operate in ensuring that the highest standard of health, safety and welfare are not only set but are fully maintained throughout Hornbill.

If the aims of the policy are to be achieved in practice it requires the support and co-operation of all Hornbill staff to fulfil the contents to the best of their ability.